

**AFRICA CENTRE OF EXCELLENCE IN PHYTOMEDICINE RESEARCH AND DEVELOPMENT
UNIVERSITY OF JOS**

DATE: 11th August, 2016

KEY INFORMATION ON THE PROJECT

Project Name and State	ACE in Phytomedicine, Research and Development/Plateau
Project ID	ACE 033
IDA Credit/Grant No.	
Implementing Agency	University of Jos
Effectiveness Date	July 2015
Closing Date	2018 June
Credit/Grant Amount	\$7,414,223.00
Project Duration	4 years
Remaining Period to Closing	3 years
Disbursed Amount to date & Percentage	₦147,172,326.55 (10%)
Period Covered by Review	April – June 2016
Internal Auditor	Njin, Naansel Paul

EXECUTIVE SUMMARY

A regular audit of the Centre's activities was carried out as the activities were being performed. Records checked and examined include the following.

1. Payment Vouchers
2. Journal Vouchers
3. Bank Statements and Reconciliation
4. Implementation plan and Work plan
5. Financing Agreement
6. Statement of uses of Funds by project activities and variations thereof.
7. Interim Financial Report.

KEY FINDINGS

1. A number of activities were not carried out during the period under review (Action Plans 1-6). This will delay project implementation.
2. There was significant variance on all the action plans (1-6). These were as a result of non-receipt of budgeted fund.
3. A number of Advances are still unretired. The Accountant has taken action to spur the staff to retire the advances. He has been advised to commence deductions from the salaries of staff that have delayed retirement.
4. Project funds are used for the purpose intended.

IA REVIEW

BUDGETING

- There were significant variances between the budget and actual expenditure during the quarter, both by component and by category. Most of the activities planned for were not executed. The achievement of the agreed work plan and the overall development objective may be delayed due to the non-performance of the budget variables.
- The disbursement for this period is yet to be received from the World Bank.
- The project fund is not included in the University budget.

RECOMMENDATIONS

The release of funds from the World Bank should be timely to reduce delay in project implementation.

MANAGEMENT RESPONSE

ACCOUNTING

- The accounting system is adequate. The system has been integrated with the University's Financial System (SAGE ERP 1000) and staff have been trained. It will soon be put into use.
- Project books of accounts and accounting records were adequately kept.
- Pre-payment audit was carried out during the period under review. Vouchers had adequate supporting documents.
- External Audit of the 2015 accounts has been carried out though not included in the University's Financial Statements.
- The project account is yet to be transferred to the Treasury Single Account in line with Federal Government directives.

RECOMMENDATION

- The accounting software (SAGE ERP 1000) should immediately be put into use to ease processing of reports.
- The project account should be transferred to the Central Bank in line with Federal Government Policy of Treasury Single Account to avoid sanctions. (Follow up with the Bursar).

MANAGEMENT RESPONSE

-The 2015 external audit of the University is yet to be carried out. The centre's audited accounts will be incorporated at the appropriate time.

-The centre has just been recently informed that a dedicated account has been opened for the centre. The account will be operational in due course when all logistics are concluded.

INTERNAL CONTROLS

- There was adequate segregation of duties, approval and authorization procedures.
- The Audit Committee is not functional.
- Assets are yet to be insured.
- Some advances are yet to be retired for the quarter.

UNRETIRED ADVANCES

DOA	NAME	AMOUNT =N=	PURPOSE
06/11/15	Prof. J. Aguiyi	236,000.00	Retur Ticket to Ghana ACE/AAU Training
22/12/15	Yakubu Gomos	50,000.00	Media & Comm. Advert
12/02/16	Olufemi Domkap	346,800.00	Dros Africa Workshop
22/02/16	Kollo John	554,993.40	Dors Africa Workshop (Air Ticket)
22/02/16	Isa Mallo	41,450.00	International Research Conference
14/03/16	Prof. J. C. Aguiyi	51,500.00	Training
14/04/16	Roseline B. Ikilama	29,795.40	Publication in International Journal
17/05/16	Ponchang A. Wuyep	499,191.00	Return Ticket & Visa to Spain

RECOMMENDATIONS

- Project Assets should be fully insured. The University Management should be notified on this please.
- The Functioning of the Audit Committee is long overdue. It should be functional as a matter of urgency please.
- Deductions should commence from the salaries of those with outstanding advances.
- Staff with unretired advances should not be granted another advance.

FUNDS FLOW

- IDA funds are yet to be received for the current period as budgeted.
- Statement of Expenditure is attached.

FINANCIAL REPORTING

- The Reports generated were prepared using World Bank templates.

EXTERNAL AUDIT

- The external audit of 2015 account has been concluded and submitted to the Bank.

ASSETS PROCURED

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| 1. Rugs, Filing Cabinet for ACEPRD Centre | 105,727.00 |
| 2. Executive Tables and Chairs for ACEPRD Centre | 205,000.00 |
| 3. 2numbers Bookshelves for ACEPRD Centre | 161,600.00 |
| 4. SAGE ERP 1000 (Accounting Software) | 2,271,685.00 |

PROCUREMENT ACTIVITIES

S/NO	NAME OF SUPPLIER	ITEM	UNIT	AMOUNT
1	Medicom Laboratory Nig. Ltd.	Chemicals & Reagents	ACEPRD Centre	834,500.00
2	Glo-Gin Investment Nig. Ltd.	Chemicals & Reagents	Pharmacognosy, Biochem.	1,763,700.00
3	Wardgate Ventures Nig.	Chemicals & Reagents	Pharmacognosy, Microbiology	251,100.00
4	Narison West Africa Ltd.	Chemicals & Reagents	Pharmacognosy, Microbiology	118,850.00
5	Macchennason Nig. Ltd.	Chemicals & Reagents	Pharmacognosy,	59,500.00
6	Yokel's International Co Ltd.	Chemicals & Reagents	Biochem.	254,000.00
7	Medicom Laboratory Nig. Ltd.	Equipment	Pharmacognosy	3,500,000.00
8	Defash Ltd.	Equipment	Pharmacology	12,112,500.00
9	MacChennason Nig. Ltd.	Glass Wares	Biochem.	33,800.00
10	Yokel's International Co. Ltd.	Glass Wares	Biochem.	13,400.00
11	Hubflux Digital Solutions	Laptop & Computer Appliances	ACEPRD	2,514,750.00
12	Hubflux Digital Solutions	Starboard Interactive Whiteboard	ACEPRD	2,315,250.00
13	Sunnyside Solar Nig. Ltd.	Power Back up-Inverter	ACEPRD	2,309,527.50
14	Obimgoods Enterprise	Office Equipment	ACEPRD	442,000.00
15	Northsouth Systems Ltd.	Installation of SAGE	ACEPRD	2,271,685.00

		ERP 1000 Package		
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PERSONS MET IN COURSE OF Review

- 1. Project Accountant
- 2. Project Administration
- 3. Procurement Officer

Sign: Njin, Naansel Paul
Internal Auditor