



MINUTES OF MEETING OF THE ACEPRD AUDIT COMMITTEE HELD ON JUNE 25, 2018 AT THE ACEPRD BOARDROOM

1. ATTENDANCE			Line	Action
I.	Prof. Musa A.B.Gaiya	Chairman	1	
II.	Prof. Moses D. Audu	Member	2	
III.	Prof. Francis M. Kwede	Member	3	
IV.	Dr. Dabwor T. Dalis	Member	4	
V.	Dr. Plangsats B. Dayil	Member	5	
VI.	Dr. Timson Ndupuechi	Member	6	
VII.	Dr. Bala Gonji	Secretary	7	
2. OPENING			8	
The meeting started at 10.40am with prayer by the Chairman after which he welcomed members. He said that the meeting was convened to deliberate on the work plan and budget of the ACEPRD. On the other hand, he said that the meeting would also consider some of the activities carried out by the Centre in 2017 that have not been considered by the Committee.			9 10 11 12 13 14	
More so, the Chairman also informed members that the last meeting held by the committee was in February 10, 2017.			15 16	
He called on members to adopt the agenda before it for deliberation.				
The agenda was adopted on a motion by Prof. Audu and seconded by Dr. Timson.			17 18	
3. 2017 WORK PLAN IMPLEMENTATION			19	
The Chairman informed members that the ACEPRD Management Committee through the Office of the Director/Centre Leader had submitted the Work plan and budget of the centre for the year 2017 to the Audit Committee.			20 21 22	
He said the mandate of the Committee is to assess the implementation of this work plan and advise the management where necessary.			23 24	
Members deliberated on the matter and took the following decisions:			25	
i.	The management should purchase only 2 set of equipment which was being processed by the National Universities Commission (NUC) through direct purchase and payment in the third quarter.		26 27	
ii.	In the same vein, members frowned at one of the service provider who did not fulfil its part of the contract by providing potential training to the centre over some of the equipment that was supplied earlier in 2017.		28 29 30 31	Chairman

iii.	Though the Director/Centre Leader had explained to the Chairman that sciex for instance in Germany could not visit the Centre because of the security situation in Jos and were advised not to travel to the country. Though they had invited some members of the ACEPRD laboratory to Germany, the travel was not possible because they were not issued visas and only one person was able to travel.	32 33 34 35 36 37	
iv.	The committee advised that the Centre Management should find a consultant from another part of the world to train its staff on the uses of the laboratory. It appeared that the decision by SCIEX was final and could not be revert.	38 1 2 3 4	
Members also discussed the short course implementation as contained in the work plan. Members expressed concerns that at mid-term review of the project, the short course implementation is still below average. The committee advised management to schedule course implementation in partner Universities. Most especially the regional partner institutions.		5 6 7 8 9	Chairman
The committee lamented the inadequate results for the centre as far as regional participation is concerned. The Chairman said that he attended the meeting in Ghana; he learnt of the implication of this to the project. He informed members that for all the results in students DLRs, the centre ought to have 30% regionality of the students.		10 11 12 13 14	Chairman
It advised that if the centre organisation of the workshops in Jos could not attract regional participation, the management and short course implementation group could organise the workshops in Lome, Abomey-Calavi, Cameroun and Mali where it has partners.		15 16 17 18	
Furthermore, members expressed concerns over the international accreditation of the 5 postgraduate programmes which has already earned national accreditation by the NUC. Members invited the Centre Leader to explain what is going on in the regard. Members said that the international accreditation of the postgraduate programme should be initiated. The committee said that there was nothing to show that the Centre Management had initiated any action on the matter.		19 20 21 22 23	
Members agreed that the centre management had carried out major activities in the work plan apart from the afore-mentioned.		24 25 26	Secretary
4. TRAINING FOR THE AUDIT COMMITTEE MEMBERS		27 28	
Members said they did not have much understanding of the workings of the project for them to audit it properly. They asked that the Centre Leader should expedite action on providing training for the team members. They asked for chance to attend the ACE/World Bank workshop to participate in the discussions. Members asked the Chairman to discuss the matter with the Director/Centre Leader.		29 30 31	

5. VISIT TO THE VICE-CHANCELLOR	32	Secretary
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The members of the Committee said that since their appointment was approved by the Vice-Chancellor, they had paid the VC any visit to update him of the work and findings by the committee to enable him institutionalise or even understand basically, the performance and operations of the Centre. Members fixed June 28, 2018, 10am as time and date of visit to the Vice-Chancellor.	36	
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6. WORLD BANK/AAU SITE VISITS REPORTS	40	Chairman
The Chairman informed members that the Vice-Chancellor had asked the Audit Committee to review some of the reports that the World Bank/AAU visits have produced in the past in order to assess the implementation status of all the reports.	41	
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Members reviewed the 2016, 2017 and immediate 2018 reports of the visitation team from World Bank/AAU.	3	
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Members observed that the 2016 report has been implemented by the Centre; in fact, the report has produced the secretariat for the centre which was being operated from a one-room office at the Faculty.	7	
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The report also noted that there is change needed concerning the Deputy Centre Leader, Monitoring and Evaluation Officer. Members noted that these changes have been effected accordingly.	11	
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The 2017 report was full of praises by the World Bank/AAU even though ACEPRD was challenged to maintain and sustain progress attained.	15	
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As for the 2018 report, the Centre has not implemented anything yet. Members agreed that the Chairman of the Committee was advised to intimate the Vice-Chancellor of these progress accordingly.	19	
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The Chairman said that since they are visiting the Vice-Chancellor on July 28, 2018, it should use the opportunity to inform the Vice-Chancellor the progress made over these reports. He added that it is the onus of the Committee to advise the Vice-Chancellor on the challenged encountered by the Centre in the implementation of the report. It will also meet with the Centre Leader to know if there have been any additional implementation challenges so that the committee could speak with the Vice-Chancellor about it.	23	
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7. ADJOURNMENT	27	

In the absence of any other business, the meeting was adjourned on a motion by Dr. Plangsat Dayil and seconded by Dr. Timson Ndupuenchi. The meeting was closed with prayer by Dr. Bala Gonji at 12.55pm.	26 27 28	Chairman
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Prof. Musa A.B. Gaiya Chairman	 Dr. Bala Gonji Secretary	30 31 32
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